RideSmart,

Atlanta Regional Guaranteed Ride Home Program

Participation Guidelines

Please retain a copy of these guidelines.

The Regional Guaranteed Ride Home Program (GRH) is provided by RideSmart, the commuter service program which represents a cooperative effort between the Atlanta Regional Commission (ARC), Georgia Department of Transportation (GDOT) and the Federal Highway Administration (FHWA).

What are the Hours of Service?

You may utilize GRH for an unscheduled event 24 hours a day, excluding holidays. (*Please visit MyRideSmart.com for a complete listing.*) You must call RideSmart at 1-877-433-3463 (toll-free in Georgia or Louisiana) or locally at 404-656-4270 to arrange for a ride and to receive an authorization code.

To update your home and/or work address, please call RideSmart during normal business hours, Monday–Friday, 8 a.m.–5 p.m.

Who Qualifies?

GRH provides an unscheduled ride home (or to your car) for commuters who carpool, vanpool, bike, walk or take transit to work. To register, you must complete and sign the program application prior to needing service. Your employment and worksite location may be verified.

You will receive a GRH enrollment confirmation letter from RideSmart.

What Conditions Qualify?

Registered participants will receive a ride home if one of the following occurs:

- You or your carpool /vanpool partner needs to leave work early unexpectedly and you are stranded; or
- You or your carpool /vanpool partner needs to work mandatory unscheduled overtime and you do not have a way to get home or to your car.

How Many Times Can I Use the Service?

You are eligible to take up to five trips each calendar year. Rides are nontransferable. RideSmart will not approve more than two consecutive rides.

How Will I Get Home?

When you experience an unexpected event that qualifies for a ride, call RideSmart at 1-877-433-3463 (toll-free in Georgia or Louisiana) or locally at 404-656-4270. RideSmart will verify your enrollment. Based on this information, RideSmart will arrange for a contracted service provider to pick you up from your work address. RideSmart will provide you with an authorization code which you must give to the service provider along with proof of identification when you are picked up.

The service provider response time is typically 30 minutes; however, response time is not guaranteed. Commuters traveling under 25 miles one-way will be provided with taxi service; those traveling 25 miles or more one-way will be provided with a rental car. (Exceptions may apply.)

There are restrictions for using a rental car. The rental car may be used for no more than 24 hours. You will be responsible for all charges after that period. If the rental car is obtained on a Friday, GRH will not cover any costs for continued use on Saturday or Sunday. You will be responsible for making sure the vehicle is returned prior to the rental car agency closing, regardless if that results in the vehicle being kept less than 24 hours. In addition, you must meet the standard requirements of the rental car provider. Insurance for auto rentals for GRH rides is included and paid for through this program.

You will be solely responsible for paying the service provider if any trip is taken without obtaining an authorization code from RideSmart.

What Conditions Do Not Qualify?

You cannot use GRH for a ride to work, a trip to a medical facility, personal errands, intermittent stops, scheduled appointments, medical appointments, scheduled overtime, company-wide emergencies or closures, business-related travel, termination of employment, side trips, vehicular failures, transportation system and/or provider closures or failures, work-related and/or bodily injury, 911 emergencies, inclement weather, natural disasters or acts of God.

If your employer requires you to work overtime on a regular or semi-regular basis, you are not eligible to use the GRH program.



Regional Program Application 2011/2012

Fax or mail this completed form to receive a personalized list of others who are interested in carpooling and vanpooling. By submitting this application you understand that your information will be maintained by RideSmart, a program of the Atlanta Regional Commission. Your information will not be sold but might be shared with an Employer Services Organization (ESO). An ESO may share the information with your employer or a vanpool leasing company for the purposes of ridesharing only. If you have agreed to participate with other commuters, they will receive a letter which includes your preferred contact information. Participation in a carpool or vanpool is an individual decision. You are completely responsible for the operation and participation in a carpool or vanpool.

To register for the Regional Guaranteed Ride Home Program (GRH), you must review the Participation Guidelines on the reverse side of this form in addition to completing and signing the GRH section at the bottom of this page.

				☐ Lam willing/able to c	hange my work hours to carpool/vanpoo
Last Name	First Name		MI	☐ By 15 minutes	By 30 minutes
				☐ By 60 minutes	☐ Hours can't change
Home Address (no	P.O. box numbers) Iress will not be disclosed to a	other commuter	Apt.		
"Complete nome add	ress will not be disclosed to c	other commuters	•	☐ I am looking for pote	
City		State	Zip	·	Id prefer to: (*car required)
			·	•	Ride Only ☐ Share the Driving* for carpooling: ☐ Yes ☐ No
Closest Intersectio	n to Home Address (two	streets required)		> i nave a car to use	for carpooling:
				☐ I am looking for vanp	oools that are accepting riders
Mailing Address (if	f different from home addres.	s)		> In a vanpool I wou	ıld prefer to:
Mailing City		 State	Zip	☐ Drive Only ☐ Ri	ide Only 🔲 Share the Driving
Maining City		State	ΖΙΡ	U Lam looking for trans	it information
Employer or School	ol Name	tudent (not elig	ible for GRH)	☐ I am looking for trans	it inioimation
· 				☐ I prefer other commu	iters to contact me by: (check all that apply)
Worksite (or school)	Address			☐ Home Phone ☐	Work Phone 🔲 Email 🔲 Cell Phone
Office Complex/Ru	uilding (if applicable)		Suite	☐ I would like to registe	er for GRH**
office complex/be	anding (ii applicable)		Juice		on guidelines, then complete and sign this form.)
City		State	Zip		
				Guaranteed Ride	Home Agreement — 2011/2012
Home Phone	Cell F	Phone			ned in order to register in the Regional Guaranteed Rid
If you are interested please list your cell	d in receiving text messag phone carrier:	jes from other	commuters,	Home Program (GRH) for 2011 specified in the "Participation G	ited in order to register in the regional dualanteed hid 1/2012. I, the undersigned, understand the rules of GRH a suidelines" on the reverse side of this form. I, the undersigne tate use of this service will require that I reimburse a
	(All sta	ndard text messag	ging rates apply.)	expenses incurred by RideSma the undersigned, recognize th	art, a program of the Atlanta Regional Commission (ARC). hat participation in GRH is strictly voluntary and that suc manner imply that I am acting in the course and scope o
Work Phone			Ext. official company business, nor does it in any manner establish an employer-employee or agency relationship with the provider. I, the undersigned, hereby assume full responsibil and all risk of injury or loss, including death, which may result from my participation in tiprogram and hereby agree to hold harmless, release, waive, forever discharge and covena		
Email Address				not to sue or bring claims again	nst ARC, Georgia Department of Transportation (GDOT), th on (FHWA), other governing agencies, their officers, agent
How do you comn	nute to work?			or employees. The terms of this	s release shall serve as a release and assumption of risks fo
☐ Drive Alone	☐ Carpool ☐	Vanpool			ators and for all of my family members. I, the undersigne this information and have been fully advised of the potentia
Bike		Transit (Bus/Ra	il)	risks associated with participati be changed at any time withou	ing in GRH. I further understand and acknowledge GRH ma It notice
Work Hours:	AM or PM to	AM o	r PM	Se changed acary artic without	
				Signature (required)	 Date