Central Atlanta Progress is seeking a 2017 summer intern in the area of leadership and professional development. This internship opportunity is available to college students or recent college graduates with a particular interest in urban affairs. The CAP Internship program is unique to the organization and provides participants with a comprehensive understanding of urban affairs and conditions, as well as exposure to the specifics of the Downtown Atlanta community.

Duration:
8-10 weeks

Direct Reporting:
The intern will report directly to CAP’s President and collaborate with other CAP staff in the areas of planning, public policy, marketing, transportation, and economic development in pursuit of CAP’s organizational goals.

Projects and Responsibilities
The internship will provide exposure to the work of the Downtown Atlanta business community which includes, but is not limited to, real estate development, place making, marketing, social impact initiatives and membership services.

Desired Qualifications
Interns should be enrolled in an undergraduate or graduate program in city planning, public administration, public policy, urban studies, marketing, graphic design, communications, engineering, or a related program, and demonstrate interest in the urban environment. Necessary skills include excellent written and oral communication, policy research and analysis skills, quantitative ability and proficiency with standard PC software packages. Experience with graphics software (Adobe Illustrator, InDesign and Photoshop), social media platforms and Content Management Systems is desired.

About Central Atlanta Progress / Atlanta Downtown Improvement District
Central Atlanta Progress, Inc., founded in 1941, is a private nonprofit community development organization providing leadership, programs and services to preserve and strengthen the economic vitality of Downtown Atlanta. With a board of directors of Downtown’s top business leaders, CAP is funded through the investment of businesses and institutions. The Atlanta Downtown Improvement District, founded in 1995 by Central Atlanta Progress, is a public-private partnership that strives to create a livable environment for Downtown Atlanta. With a board of directors of nine private- and public-sector leaders, ADID is funded through a community improvement district. Additional information can be found at www.atlantadowntown.com.

To apply, please forward a résumé and cover letter to:
Deana Davis - Manager, Human Resources and Payroll
Central Atlanta Progress, Inc.
84 Walton Street, NW #500, Atlanta, Georgia 30303
davis@atlantadowntown.com
404-658-1886
Résumés with cover letters will be accepted until March 15, 2017